



Indian Capital Technology Center Foundation was established in 2000 and is governed by a volunteer board of trustees. One of its goals is to provide tuition assistance to ICTC students who do not qualify for other types of financial aid. Scholarship applications will be considered only twice a year – once during the fall semester and once during the spring semester. Scholarship applications deadlines are as follows for the 2016-17 school year:

**Fall Semester: October 18, 2016**

**Spring Semester: March 7, 2017**

It is the student’s responsibility to collect the needed information. Please use the area to the left of each item below as a checklist to ensure all necessary items have been completed. Incomplete applications will not be considered for this scholarship opportunity.

**From the Student:**

- Completed FAFSA (Pell Grant) Application
- Completed application and all items listed below delivered to Financial Aid office by deadline.
- Minimum of \$20 paid towards tuition

**From the Teacher:**

- Grade sheet verifying a cumulative average of “C” or above
- Attendance report documenting satisfactory attendance as based on Pell attendance criteria
- Verification that student has attended ICTC for a minimum of 9 weeks
- Instructor’s written recommendation of student, based on grades, attendance, and positive attitude towards career goals

**From the Campus Billing Agent:**

- Amount of unpaid tuition
- Verification that student has paid at least \$20 towards the cost of attendance

**From Financial Aid:**

- Review and verification of other sources of financial aid
- Confirmation that application was completed and received by deadline

**ACKNOWLEDGEMENT OF LIMITATION**

*The student must be in good standing and have satisfactory attendance or no scholarship will be issued. The board retains the right to rescind the scholarship after approval if those basic requirements are breached. Completing this application does not guarantee the student a scholarship; nor is the full amount requested/owed assured. I have read and understand the information I need to provide and the acknowledgement of limitation listed above.*

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

***\* Please attach this signed copy of the scholarship criteria as the first page of your application.***

*Indian Capital Technology Center provides equal opportunities without regard to race, color, national origin, gender, religion, age, disability, or veteran status in its educational programs and activities. This includes, but is not limited to, admissions, educational services, financial aid, and employment.*



**Step 2 – Teacher Recommendation:** (Attach most current attendance and grade report)

- Student has attended class at least 9 weeks.
- Student has at least an overall average of “C” or higher.
- Student has satisfactory attendance as based on Pell attendance criteria.

I verify the student’s attached attendance, grades, and enrollment of at least 9 weeks by this date.

Teacher’s Signature \_\_\_\_\_ Date \_\_\_\_\_

Teacher’s Recommendation \_\_\_\_\_

**Step 3 – ICTC Campus Billing Agent:** (Attach copy of current school pay ledger)

*\* It is ICTC policy that all student must make a \$20 deposit at the beginning of school.*

How much has student paid towards the cost of attendance? \$ \_\_\_\_\_

How much does this student owe? **TUITION ONLY** \$ \_\_\_\_\_

I verify the above information:

Billing Agent’s Signature: \_\_\_\_\_ Date \_\_\_\_\_

**Step 4 – Financial Aid Office:**

Student Status: (Please circle one) Independent Dependent

SHOW AMOUNTS OF ALL ASSISTANCE RECEIVED

PELL	TRIBAL	VA	WIA	OTHER
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

TOTAL OF ALL EDUCATIONAL ASSISTANCE RECEIVED: \$ \_\_\_\_\_

Financial Aid Officer Signature: \_\_\_\_\_

Financial Aid Comments: \_\_\_\_\_

**FOR OFFICE USE ONLY:**

Checklist	Amount of Scholarship Granted
Student has completed FAFSA	
Application packet completed	
Signatures	Date of Funds Released
Student	
Teacher	Signature of Applicant
Billing Agent	
Financial Aid	
Grades	Signature of School Official
Attendance	
Amount Owed	